

**Soledad Community Health Care District
Regular Meeting of the Board of Directors
March 19, 2026 @ 4:00 p.m.**

MINUTES

1. Call to order at 4:00 p.m. by President, Graig Stephens

2. Board of Directors Roll Call.

Directors Present: Vice President, Anne Trebino
Secretary, Rosemary Guidotti
Treasurer, Ken Klemme
President, Graig Stephens

Directors Absent:

Staff Present: CEO, Ida Lopez Chan
District Recording Secretary, Sophie Piña
Director of Communications, Adriana Gonzalez
Administrator, Brian Weaver

District CPA: Brent Green, CPA

We have a Quorum

3. Pledge of Allegiance: Graig Stephens

4. Mission Statement: Rosemary Guidotti

5. President's Welcome: Graig Stephens welcomed everyone to the meeting.

6. Approval of Minutes Action -

Motion: The board approved the minutes as mailed from the Regular Board Meeting held on February 19, 2026.

M/S: Klemme/Guidotti

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent:

Motion: Passed

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7. **Public Comment:** - Mayor Anna Velasquez requested that the Board place Measure A on an upcoming agenda for formal consideration of support. She noted that Measure A is intended to improve patient outcomes, enhance emergency and medical response services, and protect the health and safety of Soledad residents.

8. **Resolution No. 2026-07 of the Board of Directors of Soledad Community Health Care District Appointing a Board Member to the Board of Directors of Soledad Community Health Care District -**

Motion: The board approved Resolution No. 2026-07 appointing Francisco Barajas to the Board of Directors of Soledad Community Health Care District.

M/S: Klemme/Guidotti

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent:

Motion: Passed

9. **Healthcare Management Strategies, FQHC Accounting & Strategic Planning** – Kristopher D. Zuniga presented his proposal to the board and provided background information about himself and his company. His agreement will be brought back for approval at the next board meeting.

10. **Update on Resolution No. 2026-06 A Resolution of the Board of Directors of the Soledad Community Health Care District to Approve a Master Agreement for Municipal Advisory Services with Wulff Hansen & Co.** – Ida updated the board on their request from the previous meeting and informed them that she had legal counsel review the agreement. Counsel has approved the agreement in its entirety as presented.

11. **First Amendment to Law Firm-Client Fee Agreement, for Municipal Special Counsel Services. Cole Huber, LLP Attorneys -**

Motion: The board approved Amendment to Law Firm-Client Fee Agreement, for Municipal Special Counsel Services. Cole Huber, LLP Attorneys

M/S: Klemme/Trebino

Ayes: Trebino, Guidotti, Klemme, Stephens, Barajas

Nays:

Abstain:

Absent:

Motion: Passed

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12. Adjournment to Closed Session –

1. **CONFERENCE WITH LABOR NEGOTIATOR**

(Government Code §54957.6) Agency designated representative: (Specify name of designated representatives attending the closed session): Ida Lopez Chan, Charisma Amador, David G. Ritchie (Cole Huber LLP) Employee organization: (Specify name of organization representing employee or employees in question): Service Employees International Union (SEIU)

13. Reconvene in Open Session – There was no reportable action taken in closed session.

14.

Adjournment to Closed Session

UPDATE ON CONFERENCE WITH LEGAL COUNSEL RE: EXISTING LITIGATION

(Government Code §54956.9(d)(1)) Name of case: (SUSAN PHAN vs. SOLEDAD COMMUNITY HEALTH CARE DISTRICT FOUNDATION; SOLEDAD COMMUNITY HEALTH CARE DISTRICT; EDEN VALLEY CARE CENTER, CASE NUMBER 25CV003855)

15. Reconvene in Open Session and report out from closed session, if any – There was no reportable action taken in closed session.

16. Treasurer's Report –

Motion: The board approved the Financial Statements for review for Operating Entities and the District.

M/S: Klemme/Guidotti

Ayes: Trebino, Guidotti, Klemme, Stephens, Barajas

Nays:

Abstain:

Absent:

Motion: Passed

17. Monthly Budget Review – 2025-2026 – The board discussed and reviewed.

18. California Special Districts Association Board of Directors Call for Nominations SEAT C – Ida shared with the board that CSDA is seeking nominations to serve on their board due to the vacant seat.

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19. Second Ballot for Election of LAFCO Commissioner – Special District Regular Member

Motion: The board approved to vote for David Kong.

M/S: Klemme/Trebino

Ayes: Trebino, Guidotti, Klemme, Stephens, Barajas

Nays:

Abstain:

Absent:

Motion: Passed

20. Board Self Evaluation Review – Adriana Gonzalez concluded her summary of the Board Self Evaluations. The Board Self-Evaluation Summary was presented and read to the board. At the time of the evaluation, all four seated board members participated, resulting in a 100% response rate. Overall, feedback reflects a strong and respectful board culture, with members highlighting effective collaboration, open communication, and a shared commitment to serving the community. The board is generally viewed as functioning effectively. Several opportunities for growth were identified, including, strengthening engagement with the strategic plan, particularly by reviewing and adapting it more regularly to address immediate needs. Enhancing clarity around financial and operational information, continuing to build consensus as a governing body. Increasing board visibility and engagement within the community. This evaluation will serve as a baseline to build on strengths and support effective governance moving forward.

21. Propose to Change April 23, 2026 Meeting Date – The board discussed the new regular meeting date for the April 23, 2026 meeting. It was proposed to change the new meeting date to April 30, 2026.

22. Regular Staff Reports –

Director of Communications – Adriana provided the Board with an assignment to assist in updating biographies for all Board members. These bios will be used for future communications, including spotlights on Board members and social media content. This is intended to help the Board members become more familiar with their constituents and to support ongoing engagement and outreach.

Foundation – Rosemary reported there was nothing to report on behalf of the Foundation since there was no meeting in March.

Eden Valley – Brian reported for the month of February the average daily census was 50.54 with occupancy at 87%. Admissions totaled 19 and discharges 13. The Current occupancy was 88% as of 3/13/26 with 10 Medicare and 4 managed care residents. Referral Sources (Dec) Salinas Valley Health (14) and Natividad (5). For Regulatory/Compliance there were no facility-initiated incidents, CDPH actions, county public health visits, or infectious disease outbreaks reported in December. CMS rating remains 4 stars overall (Health Inspections 4, Quality Measures 3, Staffing 3).

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Soledad Medical Clinic – Brian reported for February 2026 the clinic recorded 2,222 visits, a decrease from January (2,497) and slightly below February 2025 (2,355), with OB services available 18 of 19 working days. There were 161 no-shows (6.8%), with reminder systems in place and enforcement of a no-show policy including fees, notifications, and possible cancellation after repeated occurrences. One patient grievance was reported through CCAH. Under CBI metrics for approximately 5,491 members, for Quarter 3 the clinic scored 97.4 out of 100 (above the 71.2 peer average) with an estimated incentive payment of \$242,282.95 in May. Staffing updates include a new provider starting March 10, multiple team meetings held throughout February, ongoing daily front office huddles, and active recruitment for a Pediatric NP.

CEO – Ida and Graig, along with Ken Klemme, have completed their SBA Financial Training. Ida will be out next week attending the Health Care Access and Information (HCAI) HPSA Designation Workshop. On March 16, 2026, all staff participated in a mandatory fire extinguisher training. On March 28, 2026, front office staff will attend Patient Customer Service Training. Also on March 16, 2026, Shinde Prashant, Bureau Chief of Clinic Services for Monterey County, and Begonia Romero toured the facilities with Ida, Adriana, and Graig. Ida and Adriana also attended the Sendero ribbon-cutting ceremony. The new Police Chief was invited to discuss emergency preparedness, including the implementation of door numbering throughout the facility. Ida provided the board with an update on the revenue action plan, noting that efforts are underway to reduce the overall budget by 30% over six months, maintain a hiring freeze, and decrease expenditures. Eden Valley continues its resident wheelchair program.

- 23. Meeting Adjourned at 6:12 p.m.** – The board will reconvene on April 30
24. , 2026, for a Regular District Board Meeting at 4:00p.m.

Prepared By: 
Sophie Piña, District Board Secretary

Approved By: 
Graig Stephens, Board President

